













# COUNCIL AGENDA ITEM # \_\_\_\_ FOR TUESDAY, AUGUST 3<sup>rd</sup>, 2004

#### **BUILDING PERMITS AND INSPECTIONS**

#### MEMORANDUM Date

TO:

The Honorable Mayor and City Council

THROUGH: R. Alan Shubert, P. E. - Building Permits and Inspections Director

FROM:

Tom Maguire, Housing Compliance Supervisor

SUBJECT:

3103 Isla Verde Circle

(Rep. District #5)

The following is a brief chronology of the investigation of the referenced location:

- 1) First investigated May 2004. The building was found to be open and abandoned and in an advanced state of disrepair. The building has been used as a harborage by unwanted persons.
- 2) A certified condemnation letter was mailed to Aurora Loan Services, Inc., 601 Fifth Avenue, Scottsbluff, Nebraska 69361.
- 3) Certified notices of the public hearing scheduled August 3<sup>rd</sup>, 2004 were mailed to the owners and all interested parties on July 13<sup>th</sup>, 2004.
- 4) As of July 28<sup>th</sup>, 2004, \$3,502.86 are owed in taxes.
- 5) There has been no response from the owner.

#### The Department recommends that it be found:

- 1) That the main structure and accessory building be condemned as substandard, and unfit for habitation or use and a hazard to the public health, safety, and welfare; and
- 2) That the buildings are not in substantial compliance with the municipal ordinances regulating fire protection, structural integrity, and disposal of refuse; and
- 3) That the structure's certificate of occupancy be revoked; and
- 4) That the structure can be repaired; and
- 5) That the main structure be secured within 30 days; and
- 6) That the premises be cleaned of all weeds, trash, and debris within 30 days.

June 1, 2004

The City of El Paso Two Civic Center Plaza El Paso TX 79901-1196

RE: Code Violation

Aurora Loan Services, Inc. received the enclosed correspondence from you regarding the property at 3103 Isla Verde Cir. We are unable to match the property address to a borrower on our system: therefore, we are returning this correspondence to you. If you can provide us with more information such as: homeowner's name, complete property address or social security number, please resubmit and we will follow up on the issue.

If you have any questions, please contact our Customer Care Representative at the address Above or by calling 800-550-0508.

Sincerely, Aurora Loan Services, Inc. JOE WARDY MAYOR



#### CITY COUNCIL

SUSAN AUSTIN DISTRICT NO. 1

ROBERT A. CUSHING Jr.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO DISTRICT NO. 3

> JOHN COOK DISTRICT NO. 4

DANIEL S. POWER DISTRICT NO. 5

PAUL J. ESCOBAR DISTRICT NO. 6

VIVIAN ROJAS DISTRICT NO. 7

ANTHONY COBOS DISTRICT NO. 8

BUILDING PERMITS AND INSPECTIONS CODE COMPLIANCE May 25, 2004

Aurora Loan Services, Inc.

Re: 3103 Isla Verde Cir.

Lot: 13

Blk: 1, Playa De Oro Replat A

Zoned: PR2 COD04-06950

Certified Mail Receipt # 7003 2260 0002 9957 0703

To All Owners, Lienholders, and Mortgagees:

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An inspection at the above referenced address has revealed that the structure is in violation of the El Paso Municipal Code, Chapter 18.52.030 - Unsafe Structures - Owner Not To Allow Condition To Continue, which states:

It is unlawful for the owner of any building or structure, or part thereof, which has become unsafe and dangerous so as to endanger persons or property, or so as to be a fire hazard by reason of defective construction, overloaded floors, lack of guards against fire, defective condition of the foundations, walls, or parts thereof, or deterioration caused by fire or otherwise, or for any reason, to allow or permit same to remain upon any real estate within the City.

The El Paso Municipal Code Chapter 18.52.040 - unsafe structures - Remedial action by owner or City defines unsafe structure as a structure or part thereof that is:

- a. Dilapidated, substandard, or unfit for human habitation and a hazard to the public health, safety, and welfare; or
- b. Regardless of its structural condition, unoccupied by its owners, lessees or other invitees and is unsecured from unauthorized entry to the extent that it could be entered or used by vagrants or other uninvited persons as a place of harborage or could be entered or used by children; or

#### 3103 Isla Verde Circle

- c. Boarded up, fenced, or otherwise secured in any manner in if:
- i. The building constitutes a danger to the public even though secured entry, or
- ii. The means used to secure the building are inadequate to prevent unauthorized entry or use of the building in the manner described by subsection.

The structure located at 3103 Isla Verde Circle has the following violations:

- a. The structure is open and accessible to unauthorized entry.
- b. The premises are full of weeds, trash, and debris.
- c. The structure needs to be secured from unwanted entry and ongoing vandalism, and the premises need to be cleaned of all trash and debris within (30) days from receipt of this letter.
- d. This case is being submitted to the City Attorney's office for unsafe structures proceedings. The City Council will decide if the structure is unsafe and if it should be vacated and secured, or demolished as per Sec. 18.52.040 of the El Paso Municipal Code.

Many of these corrections will require a permit. Permits for commercial or rental property must be taken out by a bonded and insured contractor who is registered with the City of El Paso.

According to the real property records of El Paso County, you own the real property described in this notice. If you no longer own the property, you must execute an affidavit stating that you no longer own the property and stating the name and last known address of the person who acquired the property from you. The affidavit must be delivered in person or by certified mail, return receipt requested, to the Housing Compliance Office of the Building Permits and Inspections, 5<sup>th</sup> floor, City Hall, no later than the 20th day after the date you receive this notice. If you do not send the affidavit, it will be presumed that you own the property described in this notice, even if you do not.

Should you have any questions regarding this matter, please contact me at 54l-4800.

FOR THE DIRECTOR FOR BUILDING PERMITS AND INSPECTIONS:

Bill Stern

**Building Inspector** 

BS/rl

|  | •  |
|--|--|
| SENDER: COMPLETE THIS SECTION  | COMPLETE THIS SECTION ON DELIVERY  |
| <ul> <li>Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.</li> <li>Print your name and address on the reverse so that we can return the card to you.</li> <li>Attach this card to the back of the mailpiece,</li> </ul> | A. Signature    Agent   Addressed  |
| or on the front if space permits.  | D. Is delivery address different from item 1?  Yes   |
| 1. Article Addressed to:   | If YES, enter delivery address below:   No   |
| Aurora Loan Services, Inc.   |  |
| Re: 3103 Isla Verde Circle   | 3. Service Type  ☐ Bertified Mail ☐ Express Mail ☐ Registered ☐ Return Receipt for Merchandise ☐ Insured Mail ☐ C.O.D. |
| 2± #3  | 4. Restricted Delivery? (Extra Fee) Yes  |
| 2. Article Number 7003   | 2260 0002 9957 0703  |
| PS Form 3811, February 2004 Domestic Re  | turn Receipt 102595-02-M-1540  |

U.S. Posial Servicem
GENTIFIED WAIL ARECEIPT
Commission Mall Quivino Insurance Gaverage Provided

For delivery Intermulan visit our website at www.usp.s.com.

Confidences

Return Reclient Fee (Endorsement Required)
Restricted Delivery Fee (Endorsement Required)
Restricted Restric

#### NOTICE OF PUBLIC HEARING

#### To All Interested Parties:

You are hereby notified that at 9:00 a.m. on the 3<sup>rd</sup> day of August, 2004 in the Council Chambers of City Hall, #2 Civic Center Plaza, El Paso, Texas, the City Council of El Paso will hold a public hearing on the question of whether the Building located on the property at 3103 Isla Verde Circle, in El Paso, Texas, which property is more particularly described as:

Lot: 13, Block 1, Playa De Oro Replat A, an Addition to the City of El Paso, El Paso County, Texas, according to the map thereof on File in Book 50, Page 19, Plat Records of El Paso County, Texas

is unsafe and dangerous.

According to the real property records of the County of El Paso, Texas, Aurora Loan Services, Inc., 601 Fifth Avenue, Scottsbluff, Nebraska 69361, is listed as the Owner of the real property described herein.

The Owner of said property is hereby ordered to appear before City Council and any mortgagees, lien holders, and other persons having an interest in said property are entitled to appear before City Council at said date, hour, and place to show cause why said Building should not be declared a nuisance and ordered to be abated; and

The Owner, lien holders, mortgagees, or any other person having an interest in the property are hereby required to submit at the hearing proof of the scope of any work that may be required to bring the building into compliance with Titles 17 and 18 of the code as mandated by Section 18.52.040 of the Municipal Code, and to specify the time it will take to reasonably perform the work.

At the hearing, the owners, lien holders, mortgagees, or any other person having an interest in the property must present to City Council any evidence showing that the structure or part thereof is safe.

All documents such as building plans, specifications, drawings, reports from design professionals and any other required documents must be presented to City Council at this hearing.

The time periods, which govern the completion of work ordered by Council, are outlined in Subsection 18.52.040 (3) pursuant to State law.

If the Owner fails, neglects or refuses to comply with the order of City Council the City may pursue one, or more of the following actions:

- the city will perform any and all work needed to bring the property into compliance with this order, at its own expense, but for and on account of the Owner, of said property, the cost of which shall be assessed as a lien against the property and;
- II) assess a civil penalty against the property Owner for failure to repair, remove or demolish said Building in an amount not to exceed \$1000.00 a day for each violation, or \$10 a day if the Owner shows that the property is the Owner's lawful homestead and;
- III) the Owner may be confined in jail as permitted by state law and;
- IV) appoint a receiver as permitted by state law.

Any civil penalty or assessment imposed will accrue interest at a rate of ten (10) percent a year from the date of the assessment until paid in full; and

That the City Clerk is ordered to provide notice of this hearing to the record Owner and all other persons having an interest in the property as provided by law.

According to the real property records of El Paso County, you own the real property described in this notice. If you no longer own the property, you must execute an affidavit stating that you no longer own the property and stating the name and last known address of the person who acquired the property from you. The affidavit must be delivered in person or by certified mail, return receipt requested, to the Housing Compliance Office of the Building Permits and Inspections, 5<sup>th</sup> floor, City Hall, no later than the 20<sup>th</sup> day after the date you receive this notice. If you do not send the affidavit, it will be presumed that you own the property described in this notice, even if you do not.

Adopted this 7<sup>th</sup> day of July, 2004.

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Marvin Fount

Assistant City Attorney

ľoma\*Máguire

Housing Compliance Supervisor

| I, RICHARDA DUFFY MOMSEN, City Clerk of the City of El Paso, hereby certify that a true and correct copy of the foregoing Notice July 7 <sup>th</sup> , 2004 regarding the property located at 3103 Isla Verde Circle, was filed with the County Clerk's Office, the official public records of real property for El Paso County. |
|---|
| Richarda Duffy Momsen   |
| Executed this 7 <sup>+h</sup> day of Qul,, 2004 on behalf of the City of El Paso, Texas, by Richarda Duffy Momsen in her capacity as City Clerk.  |
| STATE OF TEXAS<br>COUNTY OF EL PASO   |
| Subscribed and sworn to before me, this 2 day of 4, 2004.   |
| DORA NAZARIEGA NOTARY PUBLIC in and for the State of Texas My commission expires 10-06-2004  Notary Public  |

| I, RICHARDA DUFFY MOMSEN, City Clerk of th correct copy of the foregoing Notice dated July 7 3103 Isla Verde Circle, was PUBLISHED in the cof |   |
|---|---|
|   | 20 Ma   |
|   | Richarda Duffy Momsen   |
| I certify that a true and correct copy of the foregoing property at 3103 Isla Verde Circle, was (MAILED REQUESTED) to:                        | ing Notice dated July 7 <sup>th</sup> , 2004 regarding the CERTIFIED-RETURN RECEIPT |
| Estate of Kirk Thomas Thompson  |   |
|   | Date:   |
|   | Time:   |
|   | Inspector   |
| I certify that a true and correct copy of the foregoin property at 3103 Isla Verde Circle, was (MAILED CREQUESTED) to:                        | g Notice dated July 7 <sup>th</sup> , 2004 regarding the<br>ERTIFIED-RETURN RECEIPT |
| Estate of Kirk Thomas Thompson E  |   |
|   | Date:   |
|   | Time:   |
|   | Inspector   |
| I certify that a true and correct copy of the foregoing property at 3103 Isla Verde Circle, was (MAILED CEREQUESTED) to:                      | Notice dated July 7 <sup>th</sup> , 2004 regarding the ERTIFIED-RETURN RECEIPT      |
| Surety Savings Association  |   |
|   |   |
|   | Date:   |
|   | Time:   |
| -<br>i  | nspector  |
| •   | HOPOGO  |

| property at 3103 Isla Verde Circle, was (MAILED REQUESTED) to:   | oing Notice dated July 7", 2004 regarding the CERTIFIED-RETURN RECEIPT              |
|--|---|
| Aurora Loan Services, Inc.   |   |
|  | Date:   |
|  | Inspector   |
| I certify that a true and correct copy of the foregoing property at 3103 Isla Verde Circle, was (MAILED REQUESTED) to:   | ing Notice dated July 7 <sup>th</sup> , 2004 regarding the CERTIFIED-RETURN RECEIPT |
| Barrett, Burke, Wilson, Castle, Daffin & Frappier,   | LLP   |
|  | Date:<br>Time:  |
|  | Inspector   |
| I certify that a true and correct copy of the foregoin property at 3103 Isla Verde Circle, was (MAILED CREQUESTED) to:   | ng Notice dated July 7 <sup>th</sup> , 2004 regarding the CERTIFIED-RETURN RECEIPT  |
| Barrett, Burke, Wilson, Castle, Daffin & Frappier, L   | LP  |
|  | Date:   |
|  | Inspector   |
| l certify that a true and correct copy of the foregoing property at 3103 Isla Verde Circle, was (MAILED CIREQUESTED) to: | g Notice dated July 7 <sup>th</sup> , 2004 regarding the ERTIFIED-RETURN RECEIPT    |
| Raymond H. Marshall<br>C/O Surety Savings Association  |   |
|  | Date:   |
|  |   |

Inspector

| l certify that a true and correct copy of the property at 3103 Isla Verde Circle, was                  | he foregoing Notice dated July 7 <sup>th</sup> , 2004 regarding the (HAND-DELIVERED) to:        |
|--|---|
| City of El Paso<br>C/O City Clerk<br>#2 Civic Center Plaza<br>El Paso, TX 79901                        |   |
|  | Date:   |
|  | Time:   |
|  |   |
|  | Inspector   |
| I certify that a true and correct copy of the property at 3103 Isla Verde Circle, was (PREQUESTED) to: | e foregoing Notice dated July $7^{\rm th}$ , 2004 regarding the MAILED CERTIFIED-RETURN RECEIPT |
| Governor of the Ysleta Del Sur Pueblo Ind<br>AKA Tigua Indian Community                                | dian Tribe  |
|  | Date:   |
|  | Time:   |
|  |   |
|  | Inspector   |
| I certify that a true and correct copy of the property at 3103 Isla Verde Circle, was (MREQUESTED) to: | foregoing Notice dated July 7 <sup>th</sup> , 2004 regarding the AILED CERTIFIED-RETURN RECEIPT |
| El Paso Central Appraisal District   |   |
|  |   |
|  | Date:   |
|  | Time:   |
|  |   |
|  | Inoncoto  |
|  | Inspector   |
| I certify that a true and correct copy of the f<br>3103 Isla Verde Circle, El Paso, Texas.             | oregoing Notice was POSTED at   |
|  | Date:   |
|  | Time:   |
|  |   |
|  | Inspector   |
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| U.S. Postal Service A CERTIFIED MAIL RECEIPT (Domestic Mail Only, No Insurance Coverage Provided) For delivery information visit our website at www.usos.com |      |
|--|------|
| OFFICIAL USE Postage \$ BS   |      |
| Certified Fee  Return Reciept Fee (Endorsement Required)  Restricted Delivery Fee (Endorsement Required)  Aurora Loan Services, Inc.                         |      |
| FS Form \$8000 JUINE 2002 See Reverse for Institucij   | ans. |

| COMPLETE THIS SECTION ON DELIVERY  |
|--|
| A. Signature  X  |
| If YES, enter delivery address below: No AURORA LOAN SERVICES INC. PO BOX 1706 SCOTTSBLUFF NE 69363-1706 |
| 3. Service Type Certified Mail   |
| 4. Restricted Delivery? (Extra Fee) ☐ Yes  |
| 550 0000 7862 0495   |
|  |



## UNSAFE STRUCTURES REPORT

### **BUILDING PERMITS AND INSPECTIONS**

DATE OF EXAMINATION: June 9, 2004

REP. DISTRICT: 5

ADDRESS: 3103 Isla Verde Circle

ZONED: PR-2

LEGAL DESCRIPTION: Lot 13, Block 1, Playa De Oro Replat A

OWNER: Aurora Loan Services

ADDRESS: 601 Fifth Ave., Scottsbluff, Nebraska 69361

BUILDING USE: Open and abandoned single family residence

TYPE OF CONSTRUCTION: V wood frame with stucco

FOOTINGS: Concrete

**CONDITION:** Good condition

FOUNDATION WALL: N/A

CONDITION:

FLOOR STRUCTURE: Concrete slab on grade

CONDITION: Good

EXTERIOR WALLS: 2 x 4 with sheetrock interior and stucco exterior

HEIGHT: 8'

THICKNESS: 5"

CONDITION: Good

INTERIOR WALLS & CEILINGS: 2 x 4 wood with ½" sheetrock

CONDITION: Good

ROOF STRUCTURE: 2 x 6 wood with ½" sheathing cover in asphalt shingles

CONDITION:

DOORS, WINDOWS, ETC.: Aluminum single hung windows, wood veneer doors

CONDITION: Good

MEANS OF EGRESS: N/A CONDITION:

**PLUMBING:** All service systems appear to be in good shape at this time, however, licensed contractors should be hired to access the actual condition.

**ELECTRICAL:** All service systems appear to be in good shape at this time, however, licensed contractors should be hired to access the actual condition.

MECHANICAL: All service systems appear to be in good shape at this time, however, licensed contractors should be hired to access the actual condition.

IF CONDEMNED, HOW MANY PERSONS WILL BE AFFECTED: 0

WARNING POSTED: No

BARRICADED: No

POLICE AID REQD.: No

**REMARKS:** The duplex is in good shape, however, the front door is broken and cannot be locked. I recommend this house be secured and cleaned.

Bill Stern

Building Inspector

20040728 TC8006 CITY OF EL PASO TAX OFFICE - ACCOUNT STATUS 093917

ACCOUNT P86099900101300 UNITS:01 05 06 07 08 61

AURORA LOAN SERVICES INC

- OMIT(-)/SEL(+) 61 1 PLAYA DE ORO REPLAT A LOT 13

AMT DUE AS OF: 20040728 ROLL R ALT OWN

601 5TH AVE

| SCOT  | rsbluff ender the second se | NE 69361-3 | 3553       |         |           |           |
|-------|---|------------|------------|---------|-----------|-----------|
| ACRES | .0585   |            | PARCEL     | ADDRESS | 3103 ISLA | VERDE CIR |
| YEAR  | GROSS VAL HOVDFAER  | RCVL LEVY  | REM LEVY   | FEES    | PAYMENTS  | TOTAL DUE |
| 2003  | 40859   | 1235.83    | 1235.83    | 441.18  | .00       | 1677.01   |
| 2002  | 40859   | 1221.30    | 1221.30    | 604.55  | .00       | 1825.85   |
| 2001  | 40859   | 1202.81    | 11/20/2001 |         | 1202.81   | .00       |
| 2000  | 41608   | 1200.06    | 12/29/2000 |         | 1200.06   | .00       |
| 1999  | 41609   | 1193.76    | 12/28/1999 |         | 1193.76   | .00       |
| 1998  | 41609   | 1226.43    | 01/31/1999 |         | 1226.43   | .00       |
| 1997  | 41609   | 1175.92    | 02/02/1998 |         | 1175.92   | .00       |
| 1996  | 41609   | 1202.36    | 01/31/1999 | 678.15  | 1880.51   | .00       |
| 1995  | 41610   | 1179.06    | 01/31/1999 | 827.70  | 2006.76   | .00       |
|       | TOTAL   | 2457.13    | 2457.13    | 1045.73 |           |           |
| LAS]  | r payor owner   |            |            | P       | AGE TOTAL | 3502.86   |
| NC    | OTE EXISTS  |            |            | CUMULAT | IVE TOTAL | 3502.86   |
| MORE  | YEARS ON NEXT PAGE  |            |            |         |           |           |